



# BHEEMA INSTITUTE OF TECHNOLOGY & SCIENCE

(Sponsored by Bheema Educational Society)  
(Approved by AICTE & Affiliated to JNTUA, Anantapuramu)  
Alur Road, ADONI-518301, (Kurnool Dist.) A.P.  
■ CELL: 7660011179, 7660011189  
e-mail: [principal.2k@jntua.ac.in](mailto:principal.2k@jntua.ac.in) [www.bitsadoni.ac.in](http://www.bitsadoni.ac.in)


## 2.4.1 Average percentage of full time teachers against sanctioned posts during last five year

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### Number of full time teachers for last five years

S. No	Subject	Faculty count
1	List of full time teachers in A.Y 2022-23	86
2	List of full time teachers in A.Y 2021-22	85
3	List of full time teachers in A.Y 2020-21	84
4	List of full time teachers in A.Y 2019-20	81
5	List of full time teachers in A.Y 2018-19	82

  
**Principal**  
Bheema Institute of  
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## Sanction of posts From Governing Body during 2022-2023

As per the Governing Body Meeting held on 10.03.2022, the members of the Governing Body resolved to authorize the members Secretary to maintain the required number of Faculty as per AICTE requirement for the Academic year 2022-23.

Total number of faculty position sanctioned for the academic year 2022-23

S. NO.	BRANCH	REQUIRED POSITIONS	SANCTIONED POSTS
1	Department. of Civil Engineering	16	16
2	Department. of Electrical & Electronics Engineering	12	12
3	Department. of Mechanical Engineering	11	11
4	Department. of Electronics & Communication Engineering	12	12
5	Department. of Computer Science Engineering	16	16
6	Department. of Humanity & Science	19	19

  
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## Sanction of posts From Governing Body during 2021-22

As per the Governing Body Meeting held on 18.03.2021, the members of the Governing Body resolved to authorize the members Secretary to maintain the required number of Faculty as per AICTE requirement for the Academic year 2021-22.

Total number of faculty position sanctioned for the academic year 2021-22

S. NO.	BRANCH	REQUIRED POSITIONS	SANCTIONED POSTS
1	Department. of Civil Engineering	16	16
2	Department. of Electrical & Electronics Engineering	12	12
3	Department. of Mechanical Engineering	12	12
4	Department. of Electronics & Communication Engineering	12	12
5	Department. of Computer Science Engineering	13	13
6	Department. of Humanity & Science	20	20

*[Handwritten Signature]*  
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## Sanction of posts From Governing Body during 2020-2021

As per the Governing Body Meeting held on 21.03.2020, the members of the Governing Body resolved to authorize the members Secretary to maintain the required number of Faculty as per AICTE requirement for the Academic year 2020-21.

Total number of faculty position sanctioned for the academic year 2020-21

S. NO.	BRANCH	REQUIRED POSITIONS	SANCTIONED POSTS
1	Department. of Civil Engineering	14	14
2	Department. of Electrical & Electronics Engineering	12	12
3	Department. of Mechanical Engineering	12	12
4	Department. of Electronics & Communication Engineering	13	13
5	Department. of Computer Science Engineering	13	13
6	Department. of Humanity & Science	20	20

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## Sanction of posts From Governing Body during 2019-20

As per the Governing Body Meeting held on 23.03.2019, the members of the Governing Body resolved to authorize the members Secretary to maintain the required number of Faculty as per AICTE requirement for the Academic year 2019-20

Total number of faculty position sanctioned for the academic year 2019-20

S. NO.	BRANCH	REQUIRED POSITIONS	SANCTIONED POSTS
1	Department. of Civil Engineering	14	14
2	Department. of Electrical & Electronics Engineering	12	12
3	Department. of Mechanical Engineering	12	12
4	Department. of Electronics & Communication Engineering	13	13
5	Department. of Computer Science Engineering	13	13
6	Department. of Humanity & Science	17	17

  
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## Sanction of posts From Governing Body during 2018-19

As per the Governing Body Meeting held on 27.03.2018, the members of the Governing Body resolved to authorize the members Secretary to maintain the required number of Faculty as per AICTE requirement for the Academic year 2018-19.

Total number of faculty position sanctioned for the academic year 2018-19

S. NO.	BRANCH	REQUIRED POSITIONS	SANCTIONED POSTS
1	Department. of Civil Engineering	15	15
2	Department. of Electrical & Electronics Engineering	12	12
3	Department. of Mechanical Engineering	12	12
4	Department. of Electronics & Communication Engineering	13	13
5	Department. of Computer Science Engineering	13	13
6	Department. of Humanity & Science	17	17

  
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# Bheema Institute of Technology & Science

Alur Road, ADONI-518 301 Kurnool Dist. A.P



**XIV GOVERNING BODY MEETING**

**Held on**

**14<sup>th</sup> October, 2018**

*PSW*  
**Principal**  
Bheema Institute of  
Technology & Science



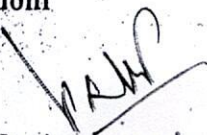
# Bheema Institute of Technology and Science

## Minutes of XIV Governing Body Meeting

Minutes of a Meeting of the Bheema Institute of Technology and Science Governing Body held on 14<sup>th</sup> October, 2018 at 11.00 am in Bheema Institute of Technology and Science, Board Room, Alur Road, ADONI.

### PRESENT:

1. Chair Person : Sri P.N. VishnuVardhan Reddy  
Managing Director, S.V Tech, Hyderabad  
Bheema Educational Society, Adoni
2. Member : Sri. B.Bhaskar Reddy  
Secretary cum Correspondent  
Bheema Institute of Technology & Science, Adoni
3. Member : Sri B Dhananjaya  
Director  
Bheema Institute of Technology & Science, Adoni
4. Member : Sri V. Sreenivasulu Reddy  
Treasurer of Bheema Educational Society, Adoni
5. Member : Dr. G. NagaBhushanam  
Retd. Principal, Adoni, Arts & Science College,  
Adoni
6. Member : G. S. SurendraBabu  
Vice - Principal  
Bheema Institute of Technology & Science, Adoni
7. Member : Dr. V. VenuGopal Reddy  
Professor & Head of ME Department  
JNTUA College of Engineering, Pulivendula.
8. Member : Dr. R. Ashok.  
Professor & Head of ME Department  
Bheema Institute of Technology & Science, Adoni
9. Member : K. Arjun  
Asst. Professor, CSE Department.  
Bheema Institute of Technology & Science, Adoni
10. Member Secretary : Dr. B. Prabhakara Reddy,  
Principal,  
Bheema Institute of Technology & Science, Adoni

  
Principal  
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Resolved the minutes of the last meeting held on 25<sup>th</sup> November, 2017 have been compiled and signed by the Chairperson.

**MATTERS ARISING:**

- 1. Funds Allocation for Library:** The following funds have been allocated for purchasing books and periodicals and this allocation is put up for improvising the Library content.

Name of the Item	Amt. Allocated in Rs.
Books	1,00,000/-
National Journals	40,000/-
International Journals	40,000/-
Books other than Syllabus	20,000/-

**Resolution:** Governing body members resolved unanimously for allocation of funds to purchase books and journals for the library.

- 2. Establishment of Computer Lab:** Since Research and Development is regarded as an essential activity towards the advancement of academics. Therefore request is put up here to allocate adequate funds for the establishment of R & D Centre with 25 high end Computers each costing average of Rs.40,000/-

**Resolution:** Governing body members resolved unanimously for allocation of funds in order to establish a Research & Development Centre..

- 3. Applying for faculty Ratification at the University:**

We are seeking permission to apply for faculty Ratification at JNTU Anantapur.

Department	No. of Staff Members
CIV	04
EEE	05
MECH	04
ECE	04
CSE	06

**Resolution:** Governing body members resolved unanimously to go for faculty Ratification.

- 4. Free Transportation Facility for Teaching and Non-Teaching Staff:** Dr. B. Prabhakara Reddy, the principal proposed to continue free transportation facility for Teaching and Non-Teaching members.

**Resolution:** Governing body members resolved unanimously approved principal's proposal.

*Principal*  
Bheema Institute  
Technology & Science  
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**5. Provide PF for Senior Teaching Staff and ESI for Non-Teaching Staff:**

On the occasion of reaching the Decennial year since the inception of the Institute, proposal is herewith made to provide ESI for Non-Teaching and PF for Teaching staff members.

**Resolution:** Governing body members accepted the proposal and recommended to provide the PF for Teaching and ESI for Non-Teaching Staff.

**6. Funds allocation for conducting Seminars/Workshops in every semester Department-wise:** During every academic year, we are conducting Seminars, Workshops in each department to impart advanced technical knowledge to students. As such there has been a need to increase the funds for effective execution in this academic year also. So, the Authorities are requested to sufficiently increase the funds.

**Resolution:** Governing body members resolved unanimously for allocation of funds and suggestions to get resource persons from industries and reputed Universities.

**7. Annual Programs:** It is proposed to conduct GANIT Competitions for Intermediate students to inculcate interest of students in Mathematical proficiency like wise it is proposed to conduct RANGOLI Competition for intermediate girls students towards cultural awareness.

**Resolution:** Governing body members accepted the proposal and recommended to allocate the needed fund.

**8. Construction of New Canteen Building:** A new Canteen building is to be built in order to facilitate and beautify the campus. It would accommodate more number of students alongside Hoteliers.

**Resolution:** Governing body members resolved unanimously and suggested to allocate funds for the erection of a new Canteen building.

**9. Encroach Road Construction:** As a step towards beautification, an encroach road from the Main gate to the Main building is proposed here to be built. It would give a Clean and Posh look to the entire Campus.

**Resolution:** Governing body members resolved unanimously and suggested to enhance elegance of the Campus. Hence proposal is accepted to allocate adequate funds.

*Handwritten signature*  
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- 10. Policy Document on Sanctioned Post:** BITS stakeholders, as per the policy document shall scrutinize the requisition in terms of departmental need, the filling of faculty posts as per the norms laid down by the JNTUA.

Department	Number of positions
CE	3
CSE	2
ECE	2
H&S	3

**Resolution:** BITS stakeholders unanimously resolved that under the policy document on sanctioned posts, after legitimate scrutiny the required faculty man power need to be recruited department wise.

- 11. Policy Document on Research & Development:** BITS policy document on research and development aims at promoting research and development in view of its importance being a part and parcel of extensive learning with research inputs as a parameter of higher education under UGC & JNUTA norms.

**Resolution:** BITS stakeholders unanimously resolved that budget allocation shall be made as and when the department comes forward with research proposal in their concerned field after scrutinizing the feasibility of practically promoting the research work.

- 12. Policy Document on Budget:** BITS budget policy aims at preparing the Annual Financial Statements containing estimates of all revenue raised during a particular financial year as well as the estimates of all expenditure incurred during a financial year.


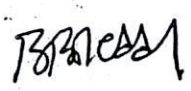
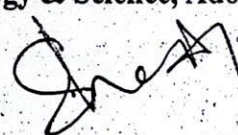


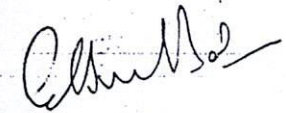

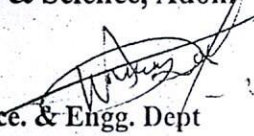

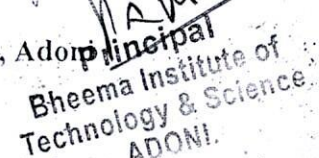
**Resolution:** It is unanimously resolved that under the budget policy and allocation of funds, the required revenue has been raised on the basis of proper estimates and proportionately all the necessary expenditure is to be met during the financial year.

- 13. Policy Document on Freeship:** BITS policy document on free ship aims at financially assisting the weaker sections of the student community towards advancement of learning without any hassles.

**Resolution:** BITS stakeholders unanimously resolved that, under the policy document on Freeship, students coming from lower strata of society require financial assistance to continue their studies and so financial assistance shall be provided based on human and academic merits.



Chairman concluded the meeting as there was no other matter for discussion.

1. **Chair Person** : Sri P.N. Vishnuvardhan Reddy  
Managing Director, S.V. Tech, Hyderabad.  
Bheema Educational Society, Adoni 
2. **Member** : Sri B. Bhaskar Reddy  
Secretary cum Correspondent  
Bheema Institute of Technology & Science, Adoni 
3. **Member** : Dr. B. Dhananjaya  
Director  
Bheema Institute of Technology & Science, Adoni 
4. **Member** : Sri V. Sreenivasulu Reddy  
Treasurer of Bheema Educational Society, Adoni 
5. **Member** : Dr. G. Nagabhushanam  
Retd. Principal  
Adoni Arts & Science College, Adoni 
6. **Member** : Sri G. S. Surendra Babu  
Vice-Principal  
Bheema Institute of Technology & Science, Adoni 
7. **Member** : Dr. V. Venugopal Reddy  
Professor & Head of Mech. Engg. Department  
JNTUA College of Engineering, Pulivendula 
8. **Member** : Dr. R. Ashok  
Professor & Head of Mech. Engg. Department  
Bheema Institute of Technology & Science, Adoni
9. **Member** : Sri K. Arjun  
Asst. Professor in Computer Science. & Engg. Dept  
Bheema Institute of Technology & Science, Adoni 
10. **Member Secretary:** Dr. B Prahakara Reddy  
Principal  
Bheema Institute of Technology & Science, Adoni   


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## **POLICY DOCUMENT ON SANCTIONED POSTS**

As per policy procedures, Bheema Institute of Technology & Science, Adoni conducts recruitments for the sanctioned posts based on the requirements put forth by the respective departments keeping in view all the norms that have been laid down by AICTE and UGC norms through HR selection procedures. All such procedures are followed in accordance with the JNTUA guidelines.

### **A. The selection committee formed comprises the following panel:**

- |                           |          |
|---------------------------|----------|
| a. Chairman               | Chairman |
| b. Academic Director      | Member   |
| c. Principal              | Member   |
| d. Subject Experts        | Member   |
| e. Head of the Department | Member   |

B. Advertisements in leading newspapers regarding faculty vacancies and positions are floated.

### **C. Recruitment Procedure:**

Once resumes are received by the Head of the Institution by post or in person or through e-mail, they are sorted out based on the academic profile, experience gained and research status.

- The HR team consisting of the members as cited above conducts a meeting so as to decide the date and venue for the walk in interview and demonstration.
- The candidates that are short listed after the above cited procedure are communicated well in advance to appear before the selection committee on a particular date and time.
- Negotiations are entertained as regards salary and emoluments.
- If things go well, an offer letter is served asking the candidate for acceptance of the offer.
- On receiving of acceptance from the candidate, joining process is followed.


### **D. Joining Process:**

- After having verified all the presented documents, ID proof and Address proof, an appointment letter is released towards confirmation to the joining of the new faculty.
- Once the appointment letter is served and confirmation is received from the candidate, date of joining is announced.
- After receiving the joining report, finally the process comes to an end and a new employee code is generated on the payroll system.

### **E. Terms and Conditions of Service:**

- The employee shall abide by the rules and regulations of the college while performing his/her duties.
- The employee must update the records regarding his/her contact number and residential address. In case of any change, the employee must inform the higher authority.
- The employee should be punctual to his/her duties. He/she should not abstain from institution without proper leave or prior permission of the leave sanctioning authorities.
- The employee must observe professional ethics. He/she, directly or indirectly should not engage in any trade or business or any sort of exploitation for his/her personal ends.
- Leave on medical grounds is entertained.

PRINCIPAL

  
Principal  
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